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**Texas Department of Agriculture**  
**Nursery Floral Change of Business Classification**

**RNF-501**

TODD STAPLES, COMMISSIONER

<b>SECTION A</b>	<b><sup>1</sup> VERIFICATION INFORMATION</b>	
	Full Legal Business Name	
	TDA Client No.	TDA License No.

<b>SECTION B</b>	<b><sup>1</sup> REGISTRATION INFORMATION</b>	
	Please indicate the class of certificate you are changing to:	
	<input type="checkbox"/> CLASS 1	Businesses selling but not growing nursery/floral stock, such as garden centers, floral shops, stores, landscape contractors, interior decorators, street vendors, etc.
	<input type="checkbox"/> CLASS 2	Businesses that sell nursery/floral stock and have a growing area of 435,600 sq. ft. (10 acres) or less
	<input type="checkbox"/> CLASS 3	Businesses that sell nursery/floral stock and have a growing area of 435,601 sq. ft. – 871,200 sq. ft. (in excess of 10 acres to 20 acres).
	<input type="checkbox"/> CLASS 4	Businesses that sell nursery/floral stock and have a growing area of 871,201 sq. ft. or more (over 20 acres).
<input type="checkbox"/> CLASS M	Businesses that sell, lease, or distribute nursery products and/or floral items at temporary location such as flea markets, arts and craft shows, plant or flowers shows, or other temporary markets.	
Ten (10) Event Permits may be obtained with each Class 1 – 4 license issued at no additional cost. Thirty (30) Event Permits may be obtained with each Class M license issued at no additional cost. Additional Event Permits may be purchased in blocks of ten (10). See instructions for more information regarding Event Permits.		

<b>SECTION C</b>	<b><sup>1</sup> PAYMENT</b>	
	Please see instructions for applicable fees.	
	License Should Become Effective        /        / month   day   year	
	<b>REGISTRATION IS NOT VALID UNTIL APPROVED BY TDA.</b>	
	Method of Payment (payable to Texas Department of Agriculture) <input type="checkbox"/> Check # _____ <input type="checkbox"/> Cashier's Check # _____ <input type="checkbox"/> Money Order # _____	
	Amount remitted \$	Mail to: Texas Department of Agriculture P.O. Box 12076, Austin, TX 78711-2076
	<b>TDA USE ONLY</b>	Receipt No.

This document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023, and 559.004.)

Legal Business Name \_\_\_\_\_

<b>SECTION D</b>	<b><sup>1</sup> SIGNATURE</b>	
	By submitting changes to licensing information, the person submitting the changes certifies that he or she is authorized to make such changes on behalf of the licensee and that all information provided is true and correct to the best of the person's knowledge. Any misrepresentation or false statement made by the licensee or the licensee's authorized representative in connection with such changes, whether intentional or not, may result in denial, revocation, or non-renewal of any affected license and/or assessment of monetary administrative penalties.	
	Applicant Name	Title
	Applicant Signature	Date        /        / month   day    year

<b>SECTION E</b>	<b><sup>1</sup> CHECKLIST</b>
	<p>Please use this checklist to ensure you are sending all of the necessary information and documents.</p> <p><input type="checkbox"/> Nursery Floral Change of Business Classification</p> <p><input type="checkbox"/> Fee (see instructions for assistance with calculating the correct fee.)</p> <p><input type="checkbox"/> Nursery Floral Event Permit Request, if applicable.</p> <p><input type="checkbox"/> Integrated Pest Management Plan, if applicable.</p>
	<b>Please note that an incomplete application may result in processing delays.</b>